



## Camp Chanco

On the James in Surry, Virginia

Diocese of Southern Virginia  
600 Talbot Hall Road  
Norfolk, Virginia 23505  
Telephone: 423-8287

David W. Davenport  
Director

Helen H. Luck  
Registrar

May 18, 1982

Dear 1982 Chanco Staff Member:

I hope this letter finds you well and refreshed after a leisurely spring. No? Well, how about this: I hope this letter finds you anxiously awaiting our upcoming summer at camp. It will be another outstanding staff this year with about an even mix of old and new faces. As you know, a competent and committed staff is at the heart of our program and I look forward very much to becoming part of this one.

Enclosed are the expected items that you need to pay close attention to:

1. Contract - Sign one and return it to me immediately, if the arrangements we have talked about are still on.
2. Employee's withholding allowance certificates - Return the federal form (W-4) and one of the state forms (either VA-4 or VA-4a) with a copy of your signed contract.
3. An information sheet to help you in filling out the withhold-certificates, if you need it.
4. Personnel Policies and Practices for Camp Chanco - Keep for reference. Pay particular attention to the first two items at the top of page 2.
5. Medical Examination Form - Please see that it gets to the camp office or to camp by opening day. You cannot begin employment until it is on file with the office.
6. An insurance information form and emergency contact card, back-to-back. Please bring this to camp with you.
7. "What to Bring" list - This is the list sent to campers, but it may be helpful to "first timers" on the staff. The one change, for staff only, is in the area of "laundry." Laundry facilities are available when we can keep the equipment running. As a staff member you are allowed one washing load a session to do clothing; we ask that you wash bedding at home during changeover weekends, or on your time off. We ask that you bring some cold water detergent and, weather permitting, you hang all laundry outside on the lines that are provided.

Training week begins Monday, June 14, at 1:00 P.M. Try to pick up lunch on the way to camp. Some have notified me that they cannot get to camp on that day because of serious conflicts - graduations, etc. Please make certain that I know of such conflicts if you have



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May 20, 1982

Dear 1982 Camp Chanco Staff Members,

For those of you who don't know me, I would like to introduce myself. My name is Billy Taylor (alias "Billy P.D.") I will be the Program Director for this summer. I am an acknowledged Coca-Cola/Pepsi addict and often ask for change for the soda machine. For those of you who do know me, quit laughing!

As the summer approaches, I am getting more and more excited about being back on staff for another terrific year at Camp Chanco. I am looking forward to seeing many old friends and meeting new friends. I know your anticipation is as high as mine!

There will be several changes this year which seem to me are going to enhance our program. The most significant, as you probably know, is the one-week fourth session. The other changes I'm sure you will feel comfortable with. I'll let you in on those during staff week. I hope you will come with an open mind and lots of energy.

Many of you know how I operate and all I can say is that I am the same "ole Doodah." For those of you who don't, my ultimate requirement of all the staff is that you love the kids and each other.

As you prepare to come to camp, be thinking of some new songs, games, and program ideas. Please bring with you Indian Night materials, candles, old clothes and costumes, new ideas in lighting a "magic" fire, and, of course, lots of change for the "Billy P.D. Addiction Fund."

Again, I look forward to seeing you all for our staff training week, Monday, June 14th. Until then, I am,

Faithfully yours in Christ,

*Billy Taylor*

Billy P.D. (Program Director)

NAME AS SHOWN ON SOCIAL SECURITY CARD:

CAMP CHANCO  
600 Talbot Hall Road  
Norfolk, Virginia 23505

(Please print or type)

Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_  
S.S. Number: \_\_\_\_\_  
Phone (area code): \_\_\_\_\_  
Birthdate: \_\_\_\_\_ Age: \_\_\_\_\_  
Previous years employed at Chanco: \_\_\_\_\_

STAFF EMPLOYMENT AGREEMENT

BETWEEN

CAMP CHANCO of Surry County, Virginia, and Greg Willis.

The signing of this Agreement by the Camp Director and the above named Staff Member binds them to the following terms:

1. The Staff Member agrees to serve the camp to the best of his/her ability in the capacity of Counselor.
2. The agreed dates of employment are: 6/14 - 7/30/82.
3. The salary to be paid by the Camp to the Staff Member for the above period is \$450.00.

IN ADDITION TO THE ABOVE SALARY, the Camp agrees to provide: Room and Board valued at \$10 per day, Workmen's Compensation Insurance that covers medical expenses due to on-the-job injury, one official staff shirt, and laundry facilities when possible.

4. The Staff Member agrees to abide by the Personnel Policies and Practices as attached, and to the following special conditions:
  - A. Drinking alcoholic beverages on the camp premise is expressly forbidden, as is returning to camp intoxicated. Contracts will be terminated for violation of this rule.
  - B. The use or possession of any drugs/narcotics in ANY form will be strictly prohibited. Contracts will be terminated instantly for violation of this ordinance.
  - C. Smoking is allowed only in designated areas. There should be no smoking in the tent area or in the tents.
  - D. A Physical Examination, within three months of camp opening, showing evidence of good health and freedom from physical defects which would interfere with adequate performance of the particular job, must be on file with the office no later than arrival day at Chanco.

This Agreement shall be binding between you and the camp upon signing by the Director and the Staff Member when it is returned to the camp office.

ACCEPTED according to the above Terms and Conditions and according to the stated Personnel Policies and Practices:

DATE: 5/20/82

SIGNED [Signature]  
(Staff Member)

SIGNED [Signature]  
(Camp Director)

PARENT'S APPROVAL OF JOB ACCEPTANCE IF STAFF MEMBER IS UNDER 18 YEARS OF AGE: \_\_\_\_\_

WHAT TO BRING (Trip campers, see specialized list in letter enclosed)

4 single (or cot) sheets*	Safety strap for glasses, if worn
2 blankets	Bible and Book of Common Prayer
1 pillow	Shoes** and socks
2 pillow cases	Usual summer clothing (shorts, shirts)
Towels & washcloths	1 "dress-up" outfit (nicer shorts/slacks)
Shower shoes	Swimsuits (2 are desirable)
Toilet articles	Underclothing
Mosquito repellent	Rainwear (coat & hat or poncho)
Flashlight, batteries, bulbs	Sweater or jacket
Handkerchiefs or tissues	Rough clothing (jeans/long-sleeve shirt)
Pajamas	Laundry bag for soiled clothing
Sun cap or hat	Sun tan lotion, if needed

\*Sleeping bags are not adequate bedding for nightly use for in-camp sessions. Please bring the recommended bed linens.

\*\*The camp requires the wearing of shoes at all times so more than one pair is recommended. Sneakers, strap on (not slip on) sandals, or other shoes are the suggested footwear.

OPTIONAL, BUT FUN: Musical instruments, camera, film, small mirror good books, writing material (postal cards, pen, pencils, paper) with address list, and clothes pins.

MARKING OF CLOTHING:

Each summer many articles of clothing and equipment languish in the lost and found box. In order to avoid this situation, EACH ARTICLE AND PIECE OF WEARING APPAREL MUST BE CLEARLY AND PERMANENTLY MARKED. Such markings should be in the form of name tapes or indelible ink. Enclosed is an order form for the purchasing of these types of marking equipment at reasonable prices. If you need one of these items, Camp Chanco will benefit from each order placed using the enclosed coded order envelope.

\* HINT: It is helpful to make an inventory list of the items  
\*\*\*\*\*  
\* packed for camp and tape it to the inside lid of the  
\* camper's footlocker or suitcase.

LAUNDRY:

The camp does not provide laundry service. It is best for the camper to bring sufficient clothing for the entire session.

FORMER CHANCO CAMPERS - IMPORTANT NOTICE!

Don't forget to bring feathers earned on past Indian Nights! Also, please bring any Indian gear you might have to add to the festivity this summer!

ATTENTION, SPRING CLEANERS!

Please remember Camp Chanco while spring cleaning. Arts & Crafts has many uses for costume jewelry, candle stubs, yarn, pieces of felt, old tooth brushes, etc. Costumes, outdated clothes and hats, and old shoes add to the fun on party nights.

FINAL CHECK LIST:

1. Health Examination Form, Emergency Contact & Insurance Information Card, balance of camp fee and store card deposit remitted to the business office? (Health form may be brought with you to check-in if unavailable before the two week deadline for fees.)
2. Articles listed above in "WHAT TO BRING," all suitably marked?

# WIZARD OF OZ DAY

- Thursday Night - Each group is to come up with a wish for the wizard. The wish must in some way tie into the chaplin's program on friendship.
- Breakfast - Crystal Ball Breakfast Professor Marvel (Brian)  
The groups are to search for their breakfast using clues given to them by Professor Marvel.
- Lunch - Munchkin Lunch  
Everyone is to meet at the P.D. shack 10 minutes before the meal is to begin. We are to do the celebration scene from the movie - rejoice that the witch is dead. During lunch, the Lollipop kids are to pass out lollipops to all of the campers. After lunch, Glinda the Good Witch is to come in with the mail. Right after mail call, Dorothy and the tin woodman and the scarecrow and the lion will walk down the yellow brick road.
- Rest Period - the counselors are to tell their campers that the wicked witch has cast a spell over the whole camp and has made poppies grow so that everyone must sleep.
- Free Swim - 2:30 - 3:30 The Good Witch, Glinda has decreed that in order for the whole camp to wake up, the campers must participate in a camper splash. The waterfront staff will explain what that is.
- Afternoon Activities - Each group is to keep a prescheduled appointment with the wizard to ask to have their wish granted. The wizard is to give each group a series of tasks to complete before their wishes can be granted. After the appointment has been kept, the group is to complete the tasks.
- Dinner -- Dance Presentation in Emerald City
- Evening Program - The tasks are to be completed by this time and the wizard is to award each group some type of gift for completing their tasks. The Wiz is to be shown after this has been done.

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Wicked Witch - Laura	Talking Apple Trees - Pat, John, W
Glenda - Caron	Nancy, Marion
Dorothy - Cindy	
Scarecrow - Scott	
Tinman - Bill	
Lion - Danny	
Toto - LaSunice	
Wizard - Brian	
Flying Monkeys -	
Aunty Em - Sarah E.	
Professor Marvel - Brian	
Uncle Henry -	
Doorman - Billy	
Guards - Steve, Tony, Greg, Annie	
Chip, Chris, Jevon, Mark	
Lollipop Kids - Lynda Leach, Linda Ryder	
Euth, Ellen, Tony, Lori	
Mayor - Page	

During rest period on Tuesday, Brian Hiliary, Linda, Laura, Scott, and Chris are to meet with Billy to discuss the tasks that are to be given to the groups.

Inspection

Not Bad!

O Mey - do Mey!

Strong Pass!

Pretty nice!

7.6

## SPACE SURVIVAL TASK




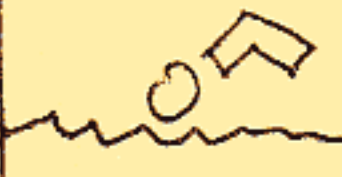












INSTRUCTIONS: Consider yourself a member of a spaceship crew. Your space-craft was originally scheduled to rendezvous with a mother ship on the lighted surface of the moon. Due to an energy failure, however, it was necessary for you and your crew to crash-land some 200 miles from the mother ship. In landing, much of the equipment aboard was damaged beyond repair and several of the crew were injured. Fifteen items of equipment were left undamaged during the crash-landing; and since you must reach the mother ship as quickly as possible to survive some of the undamaged equipment must be selected for the 200 mile trek ahead. Below are listed 15 items of equipment which are still in serviceable condition. Rank the 15 items in order of their importance and utility in insuring your survival on the journey to the mother ship. Place the number 1 by the most important item, number 2 by the second most important and so on. Consider at all times that you know about Lunar conditions in making your selection.

<u>RANK</u>	<u>ITEMS</u>
<u>15</u>	Box of Matches
<u>5</u>	Food Concentrate
<u>11</u>	Parachute silk
<u>14</u>	2 .45 caliber pistols
<u>12</u>	Case of dehydrated milk
<u>2</u>	Two 100lb. tanks of oxygen
<u>9</u>	Solar powered portable heater
<u>6</u>	50 ft. of nylon rope
<u>13</u>	Stellar map of the Moon's constellations
<u>10</u>	Life raft (self-contained inflation type)
<u>8</u>	Magnetic Compass
<u>3</u>	5 gallons of water
<u>4</u>	Chemical signal flares
<u>7</u>	First Aid Kit with oral and injection medicines
<u>1</u>	FM Receiver-Transmitter



Greg & Devon

Third Session

First Week

	MON	TUES	WED	THURS	FRI	SAT	SUN	
FLAG								
BREAKFAST 8:00						<b>KP</b>		
9:00								
10:00								
11:00								
1/2 HOUR FREE								
LUNCH 12:30			<b>KP</b>					
			REST PERIOD !!!!!					
2:30								
1/2 HOUR FREE								
4:00- 5:00		FREE SWIM!						
DINNER 6:00								

# THIRD SESSION SCHEDULE OF PROGRAMS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Campers Arrive Opening Campfire 	NAME THAT GROUP LUNCH GAMES - NERB ETC.	CHRISTIAN ED. +	STEREO-ON LUNCH TIME WARP DANCE	WIZARD OF OZ DAY	MONK'S BREAKFAST TALENT SHOW	CLEAN-UP & INSPECTION WORSHIP SOB LUNCH WATERFRONT ACTIVITIES COOK-OUT
ANYTHING GOES DAY BERRY/BOAT RIDE DANCE	COUNSELLOR - SLEEP-IN BREAKFAST LUAU DINNER CHRISTIAN ED. +	KANGAROO COURT ORDER OF GIANTS	BIG DRESS-UP DINNER INDIAN NIGHT			

COUNSELLORS ATTENTION!! — AT CAMPER COUNCIL THERE WAS A STUPID IN THE VOTE FOR TENT MATE GAME AND MISS CHANCE CONTEST SO ALLEVIATE PROBLEMS I DECIDED TO DO A TALENT SHOW WHICH IS SCHEDULED FOR SATURDAY NIGHT - THANKS, BILLY



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November 11, 1982

Dear 1982 Chanco Staff:

I feel certain this letter will find you cheerfully and industriously going about your appointed tasks in life singing and rejoicing all the while -- serving humankind, and otherwise hanging in there. How about just hanging? Can you believe that less than 90 days ago we were enjoying (insert private thoughts here) !

Time for a reunion! The Christmas party this year is on December 29 at camp. Don't forget to bring whatever legal goodies you can offer our collective appetite. Come around 4:00 or 5:00, or whatever, and stay overnight if you wish. If you can offer decorations or manual labor to help set up, call Cindy Cox or Lynda Leach (625-2655) who have offered to help coordinate this event. Please try to come -- almost everyone turns up for this party.

Speaking of everyone: Many of us are making arrangements to bring Caron over from Cheshire so she can be with us, too. Would you be willing to contribute \$10 to help purchase one-half her air fare? She is going to pick up the rest. She was very thrilled to realize that she would be able to come and we are hoping that enough cash will come in to enable us to bring her back for a week (Dec. 28-Jan. 4.) If you can possibly contribute, please send me the money - made payable to "Camp Chanco" - right away so we can purchase a ticket.

Also, I am enclosing an evaluation form that we would very much like you to return by December 1. It will help me and the camp committee get an idea of how we can better administer staff responsibilities in the future.

If you want to return to be on next year's staff, please be sure to let me know by the Christmas party as I will begin hiring for 1983 shortly thereafter.

Finally, I wish you all good things and blessings on your holiday season. I hope the fall has gone well for you. Please come by the diocesan office and say "hello" or call once in a while and let me know how you're doing. I'll look forward to seeing everyone at the Christmas party if not before.

With warmest regards,

David Davenport